



HIGHER EDUCATION: MIND. BODY. SPIRIT.

## **Tuition Assistance / Scholarship Application Process**

To be considered for tuition assistance or a full scholarship, please submit the following items to the school office. This information will only be shared with the school board for the purpose of determining eligibility for assistance or scholarship.

- 1) Letter explaining why you want to enroll your child(ren) at TCA and any details regarding your family or financial situation that you think would be helpful for the board to know.
- 2) Copy of previous year's tax return (main form only; any worksheets involved do not need to be submitted)
- 3) Current employer information for anyone in household who is employed - to include name of employer, how long at current position, approx. weekly or monthly earnings
- 4) List of monthly financial obligations other than food or gasoline (just the "big ticket" items like mortgage, car payments, insurances, personal loans or credit cards, etc.)
- 5) Estimate of the tuition charges you expect to be able to pay on a monthly basis
- 6) What skills, abilities, or labor might you be able to "trade" for tuition costs (for example: coaching of a sport, teaching of a class or extracurricular activity, custodial work, painting, computer skills, landscaping, assisting in a classroom, etc.)

After receiving the above items, the school board will review the information and get back to you with a decision. (Items can be emailed to [info@tcact.org](mailto:info@tcact.org) or brought into the office).

387 NEW HARWINTON ROAD • TORRINGTON, CT 06790  
PHONE: (860) 482-7464 • FAX: (860) 482-7758  
WEB: WWW.TCAONLINE.ORG